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## Kammie Furman

### Experience

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#### Kingman Unified School District

May 2018 - Present

##### *School Counselor*

- Conduct individual and group counseling services to students grades kindergarten through eighth
- Participate in IEP & 504 meetings
- Member of learning study team (LST) - review information from teachers regarding student overall academics and behaviors - develop interventions to support the needs of the student - monitor progress of the student - work in a collaborative effort to help each student presented achieve his/her potential
- Determine the level of crisis - suicidal ideation, self-harm, suicidal, homicidal, etc.
- Provide intervention techniques for teachers
- Work with students that have severe and/or chronic behavioral issues

#### CDI Head Start Serving Hualapai Tribe

October 2017 – May 2018

##### *Family and Community Partnership Coordinator*

- Mental health counseling with parents and students
- Managing health and medical information
- Representing CDI in the community by attending meetings with other tribal departments
- Providing referrals and other resources to families

#### Mohave Community College

January 2017- August 2017

##### *Veterans Services Coordinator*

- Responsible for tracking veteran students
- Certifying veteran student enrollment
- Community networking with veteran population
- Special projects, such as proposals

#### Granada Hills Chamber of Commerce

July 2015- February 2016

##### *Chamber Administrator*

- Accounts payable/receivable
- Clerical duties – filing, faxing, emailing, phone calls, paying bills, mail
- Event coordinator – set up/tear down, advertising, application documentation
- QuickBooks – AP/AR (excluding bank reconciliation)
- Constant Contact
- Membership management – renewals, recruiting new members, hosting networking events
- Fundraising opportunities – finding low-cost or free marketing ideas to improve business
- Interaction with dignitaries and representatives

## **Direct Education Specialized Services**

November 2014-April 2015

### *Senior Operations Compliance Coordinator*

- Oversee entry of service logs from providers
- Review weekly reports of 50 different providers
- Run reports on upcoming IEP's, communicate with schools, complete payroll and enter billing invoices
- Budget review
- Marketing- recruit schools for health screening services, set up contracts for the screening, coordinate the screening
- Oversee two interdepartmental staff members
- Case manage all providers (roughly 60 people) and over 1,000 students

## **Safety Consultants**

September 2014-September 2015

### *AOD Counselor Intern*

- DUI groups – review set curriculum (26 topics in all)
- Alcohol education – review set curriculum (6 topics in all)
- Case management

## **Newhall Elementary**

August 2013-November 2014

### *Curriculum Specialist- Reading and Substitute Teacher*

- Provide instruction to kindergarten aged students specifically in reading

## **Vasquez High School**

October 2009-July

2013

### *Special Education Instructional Aide and Substitute Teacher*

- Working with children with Severe Emotional Disabilities, ODD, ADD, ADHD, Autism and other various disabilities; providing research support by reviewing IEP documents and researching in SEIS; supporting SpEd teachers with IEP decisions and vocabulary
- Math intervention provided to students with 504 Plans, IEPs and General Education students
- Data analysis for information related to WASC and CAHSEE
- Training materials that were created for both STAR and CAHSEE
- Graduation checks which is reviewing student transcripts to ensure students are up-to-date with courses, have earned credits needed to graduate, and providing information for students and parents about graduation status
- Alternative Education for students in the credit recovery and original credit model through APEX Learning- maintain student portfolios, contact parents when students are falling behind, data entry of student records (i.e. grades), and proctoring exams
- 504 Plan case manager- setting up initial meeting with parent, student and administration; making decisions about student goals; ensuring teachers receive proper documentation on student; case management by checking on student at least once per month; parent emails and phone calls about student progress; and providing intervention when needed

## **Education**

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- Master's degree in Human Services Counseling: Dobson Parent and Child, Community Care and Counseling (**Completion date 12/15/2019**)
- Master's degree in Clinical Mental Health Counseling (**Completion pending - 3 courses remaining**)
- Master's degree in General Psychology (**Complete**)
- Bachelor's degree in Psychology (**Complete**)
- Associate's degree in Business (**Complete**)
- Certification in Substance Abuse Counseling (**Complete**)

### **Licensure/Credential**

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- Standard School Counselor PreK-12
- Substitute Teacher PreK-12